

HABANA OUTPOST VENDORS' RULES & REGULATIONS

TO RESERVE A SPOT, YOU MUST SUBMIT YOUR APPLICATION 7 DAYS AHEAD OF TIME

please email to raven@ecoeatery.com or fax to 866 353 6366

Flea Market Hours:

Saturday and Sunday 12- 6

Vendor sign in 10:00am

Vendor Setup 10:30-11:30am

Rates:

1 booth: \$50 cash per day

1 booth: \$250 per month

- **VENDOR SPACE:** Size of space is 7x3 feet. We will provide a table and chair. If you would like to use your own table or clothing rack, it must fit within these space requirements.
- **FEES:** All fees will be paid in cash on the day you vend. All fees must be paid before you set up. **There will be no exceptions to this rule**
- **RAIN POLICY:** Outdoor Flea Market will be cancelled on rainy days. Monthly vendors will have the option to transfer balance to reserve booth on next open Market day (Provided space is available).
- **SPACE RENTAL:** Sign in will begin at 10:00AM. Space will be assigned on a first come, first serve basis. Vendors must be at location by 10:30 and to set up booths. Anyone who arrives later than 11:00am will not be allowed to set up, forfeiting ability to sell. There will be no refunds for late vendors, or no-shows. Very strict enforcement of this rule will be observed. **Vendors must sign in and will be required to open promptly at 12pm and remain open until the closing time of 6:00pm. Space must be vacated by 6:30pm no exceptions.**
- **No sub-letting or sharing of booths is permitted.**
- **Management reserves the right to refuse space to any vendor**
- **SALES TAX:** Vendors are required by the State of New York to display either a State of New York sales tax number or a temporary sale tax certificate.
- **MERCHANDISE REQUIREMENTS – Habana Outpost requires that all items be handmade or fair trade.** The market reserves the right to restrict the sale, display, or distribution of any objectionable printed material, photographs, films, books, etc. The market does not condone the sale of counterfeit merchandise and is not responsible for any merchandise sold.
- **INSURANCE:** The Market assumes no responsibility for any physical loss or damage at any time to the physical property of any vendor. The market is under no obligation to provide mischief or general liability insurance for the personal property of any vendor or any claims for personal injury, death, or property damage in or about the spaces rented by any vendor.
- **INDEMNIFICATION:** Each vendor will indemnify and hold the Market harmless from any loss, cost, or expense of any sort or nature including reasonable attorney fees and costs, and will indemnify and hold the Market harmless for any liability to any person on account of any damage to persons or property resulting or occurring by reason of the use and occupancy of a space by a vendor, or for any failure of a vendor to comply in any respect with or to perform any of the requirements and provisions of the RULES AND REGULATIONS.
- **REMODELING:** No remodeling is to be done without prior written approval from the Market.
- **Storage of personal items overnight will NOT be permitted at any time.**

Name (please print clearly) _____

Address: _____

Phone: _____ Email: _____

I have read and understood all of the rules and regulations and agree to comply with the aforementioned agreement

Vendor signature: _____ Date: _____

HABANA OUTPOST VENDOR APPLICATION

PLEASE FILL OUT AND RETURN AT LEAST 7 DAYS IN ADVANCE

email to info@ecoeatery.com or fax to 866 353 6366

- VENDOR NAME: _____
- PRODUCT DESCRIPTION: _____

- ADDRESS: _____
- PHONE: _____
- EMAIL: _____
- WEBSITE: _____

DATES REQUESTED (please make an X next to requested date)

___ 4/19	___ 6/7	___ 7/26
___ 4/20	___ 6/8	___ 7/27
___ 4/26	___ 6/14	___ 8/2
___ 4/27	___ 6/15	___ 8/3
___ 5/3 grand re-opening	___ 6/21	___ 8/9
___ 5/4	___ 6/22	___ 8/10
___ 5/10	___ 6/28	___ 8/16
___ 5/11	___ 6/29	___ 8/17
___ 5/17	___ 7/5	___ 8/23
___ 5/18	___ 7/6	___ 8/24
___ 5/24	___ 7/12	___ 8/30
___ 5/25	___ 7/13	___ 8/31
___ 5/31	___ 7/19	
___ 6/1	___ 7/20	

TOTAL DAYS: _____

TOTAL APPLICATION FEE: \$ _____

Fees: \$50.00 /day or \$250.00/month* (ETSY vendors pay \$30/day)

*monthly rates run from the first Saturday of the month to the last

***ALL FEES MUST BE PAID IN CASH BEFORE YOU ARE ALLOWED TO SET UP**

***Space will be assigned on a first come first served basis**

VENDOR SIGNATURE: _____ DATE: _____